**Altmetric for Institutions Workshop Handout**

Welcome to the Altmetric for Institutions workshop! Today we’ll run various hands-on activities to learn how to use the tool - now available across campus - to identify, track and report on both the academic and non-academic attention surrounding research. Let’s get started…

**Exercise 1: Grant application**

*Select an author from your institution (go to Explore my Institution -> Authors) and search for a researcher or browse alphabetically.*

Researcher name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department: \_\_\_\_\_\_\_\_\_\_\_\_­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What evidence would you include in your grant application? Why?

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**Exercise 2: Finding popular articles in a specific discipline**

*A researcher from your institution needs help finding trending articles in his field.*

Subject Specialist field: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

What additional information would you need from the researcher to run a search?

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How would you advise a researcher to track popular papers in their field? *Hint: My Workspaces*

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**Exercise 3:**

*Find 5 research outputs you would recommend highlighting for this month’s press release.*

Why did you select those papers? Why have they been popular?

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What are the different search criteria you would use to identify the outputs?

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